

## SLUM REHABILITATION AUTHORITY

Circular No. 123

SRA/ENG/1554 III/117/1003

**Sub:** Prescribing the time limit for grant of LOI to the new S.R. Scheme on receipt of certified Annexure II from Dy. Collector (SRA).

SRA vide his circular No. 117 dated 01/10/10 has prescribed time limit for the competent Authority for issuing the Annexure II. Now, in order to implement the S.R. Scheme and rehabilitate the slum dwellers in a stipulated time period the following procedure / guideline as well as time period is prescribed for processing the proposal for the new S.R. Scheme for grant of LOI on receipt of the certified Annexure II from Dy. Collector to Engineering section.

Table A: time limit for forwarding the Annexure II from Dy. Ch.Eng (SRA) to S.E. (SRA).

From	To	Time limit for forwarding Annexure II
Dy. Ch.Eng (SRA)	E.E. (SRA)	02 days
E.E. (SRA)	A.E. (SRA)	02 days
A.E. (SRA)	S.E. (SRA)	02 days

S.E. (SRA) shall scrutinize the proposal and if some compliances / documents are required for processing the LOI the same shall be brought to the notice in writing in the form of further particular letter to the Architect with copy to Developer and Society, wherein time period of 15 days shall be prescribed for the compliance.

If the Architect /Developer / Society fail to comply the requisition of Further Particular letter within stipulated period and without further communication the proposal will be recorded by issuing show cause notice to Architect /Developer / Society by granting 07 days from issue of the notice.

If Architect / Developer / Society represents within the stipulated time frame mentioned above to extend the time period by giving the valid reasons then extension in time period up to 01 month will be granted by taking the approval from Dy.Ch.Eng (SRA).

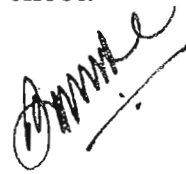
However, extension in the time period above 01 month will be suitably relaxed by obtaining the approval from CEO (SRA).

On the receipt of pending compliances from the Architect / Developer / Society the following time period is prescribed for processing the LOI.

<b>From</b>	<b>To</b>	<b>Time limit for forwarding Annexure II</b>
S.E. (SRA)	A.E. (SRA)	15 days
A.E. (SRA)	E.E. (SRA)	03 days
E.E. (SRA)	Dy. Ch.Eng (SRA)	03 days
Dy.Ch.Eng (SRA)	Secretary (SRA)	03 days
Secretary (SRA)	CEO (SRA)	03 days

All the movement of the files shall be forwarded by taking the note in dispatch register.

This direction will be come into force with immediate effect.

  
**CEO (SRA)**